

# COATESVILLE AREA SCHOOL DISTRICT SPECIAL SCHOOL BOARD MEETING MINUTES

**April 12, 2016**

**9/10 CENTER AUDITORIUM**

*(Immediately Following Committee Meetings)*

## **OPENING ACTIVITIES**

### **1. CALL TO ORDER AT 9:16 P.M.**

### **2. PURPOSE OF MEETING**

The purpose of this meeting is to approve the bills payable, and any other matters that may come before the Board.

### **3. READING OF MISSION STATEMENT**

*THE MISSION OF THE COATESVILLE AREA SCHOOL DISTRICT, A LEARNING COMMUNITY RICH IN DIVERSITY AND COMMITTED TO EXCELLENCE, IS TO EDUCATE ALL STUDENTS BY PROVIDING RIGOROUS EDUCATIONAL OPPORTUNITIES TO BECOME RESPONSIBLE, PRODUCTIVE, LIFE-LONG LEARNERS IN A GLOBAL SOCIETY.*

### **4. ADVISEMENT**

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

### **5. ROLL CALL**

#### **Board of School Directors**

Dean A. Snyder, President – <i>present</i>	<i>(Operations Committee)</i>
Ann M. Wuertz, Vice President – <i>present</i>	<i>(Education &amp; Policy Committees)</i>
Stuart C. N. Deets – <i>present</i>	<i>(Finance Committee)</i>
Brenda L. Geist – <i>present</i>	<i>(Operations Committee)</i>
Bashera Grove – <i>absent</i>	<i>(Policy Committee)</i>
James Hills – <i>present</i>	<i>(Education &amp; Finance Committees)</i>
Laurie C. Knecht – <i>present</i>	<i>(Operations Committee)</i>
Thomas Siedenbuehl – <i>present</i>	<i>(Finance &amp; Policy Committees)</i>
Deborah L. Thompson – <i>present</i>	<i>(Education Committee)</i>

#### **General Counsel**

Judy Shopp, Esquire – *present*

#### **Administration**

Dr. Cathy Taschner, Superintendent of Schools – *present*  
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum & Learning – *present*  
Ronald G. Kabonick, Director of Business Administration & School Board Secretary – *present*  
Jason Palaia, Director of Elementary Education & Special Education (K-5) – *absent*

### **6. MOMENT OF SILENCE AND SALUTE TO THE FLAG**

## **ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA**

### *Additions:*

- **Benner Chiller Change Order**  
RECOMMENDED MOTION: That the Board of School Directors approve the addition of the Benner Chiller Change Order.

Motion: Dean Snyder                                      Second: Ann Wuertz                                      Vote: 8-0-0

- **Victory Coaching**  
RECOMMENDED MOTION: That the Board of School Directors approve the addition of the request to waive fees for Victory Coaching.

Motion: Dean Snyder                                      Second: Ann Wuertz                                      Vote: 8-0-0

## **PUBLIC COMMENT ON AGENDA ITEMS**

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

## **MOTION ITEMS FOR APPROVAL**

Committee meeting action items considered routine will be enacted under one motion unless removed for separate action upon Board request. The purpose of the consolidated motion is to expedite Governing Board action on all consent items, which are not held for discussion. Items that have been held for discussion by the Governing Board will be enacted upon at the time the item is discussed.

- A. **CONSENT AGENDA** (*Dean Snyder, Board President*)  
RECOMMENDED MOTION: That the Board of School Directors approve the consent agenda items:

*Items to be removed from Consent Agenda:*

- C. Human Resources Report and Human Resources Addendum
- D. Resolution to Display and Advertise the 2016-2017 Proposed Final Budget

Motion: Dean Snyder                                      Second: Laurie Knecht                                      Vote: 8-0-0

- B. **Financial Statements**  
RECOMMENDED MOTION: That the Board of School Directors approve the enclosed Financial Statements, and the Bills Payable list for the period of March 19<sup>th</sup> through April 8<sup>th</sup> 2016.

C. **Human Resources Report and Addendum**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections as presented:

1. **Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Langdale, Mila, Special Education Teacher for the Coatesville Area Senior High School 9/10 Center. Letter Dated: 3/3/2016. Reason: Retirement. Effective: 6/10/2016.

c. CATSS

- 1) Harris, Carol, Special Education One on One Aide for the Rainbow Elementary School. Letter Dated: 3/24/2016. Reason: Personal. Effective: 3/24/2016.
- 2) Taylor, Lorita, Assistant Principal's Secretary for the Coatesville Area High School 9/10 Center. Letter Dated: 3/28/2016. Reason: Retirement. Effective: 3/29/2016.

d. EXTRA DUTY

- 1) Herr, Ashley, Head Cheerleading Coach for the Coatesville Area Senior High School Campus. Letter Dated: 3/22/2016. Reason: Personal. Effective: 3/22/2016.

2. **New Appointments – Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. FEDERATION

- 1) Schweitzer, Brian, Substitute Food Service General Utility Worker for the Coatesville Area School District. Posted: 11/17/2015. Salary: \$9.50/hr. Effective: 3/21/2016. SP4: Approved.

b. EXTRA DUTY

- 1) Afterschool Program Tutoring for the East Fallowfield Elementary School. Salary: \$33/Hour. Effective: 3/39/2016. SP4: Staff.

Kathleen Bouhl  
Kimberly Fulmer  
Maureen Hare  
Cari Jones

Christopher Mork  
Lynn Stover  
Kinsey Sullivan

- 2) Sweet, Joshua, Afterschool Title 1 Program Tutoring for the Friendship Elementary School. Salary: \$33/Hour. Effective: 3/10/2016. SP4: Staff.
- 3) ESY Special Education Instructional Aides for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$12.50/Hour. Effective: 6/27/2016. SP4: Staff.

Antoinette Carter  
Carla Harvey  
Leon Hunt  
Deborah Kennedy  
Paula Loughead

Sandra Morris  
Brenda Scott  
Kerri Stauffer  
Margaret Tooles  
Jody Zwick

- 4) ESY Teachers for the Coatesville Area School District. Posted: 2/16/2016. Salary: \$33/Hour. Effective: 6/27/2016. SP4: Staff.

Megan Batten  
Stefanie Dougherty  
Amanda Fraterman  
Kimberly Gredinski

Stephen Jamison  
Mark Lisney  
Kevin Marcus  
Mia Waters  
Taylor Wilkinson

- 5) Borda, Anthony, Special Education Chairperson for the Coatesville Area High School Campus. Posted: 11/17/15. Salary: \$2,600.00 (Prorated). Effective: 4/1/2016. SP4: Staff.
- 6) Dougherty, Kevin, 7<sup>th</sup> Grade Softball Coach for the South Brandywine Middle School. Posted: 11/17/15. Salary: \$2001.70 (Prorated). Effective: 4/4/2016. SP4: Staff.
- 7) Foster, Michael, 8<sup>th</sup> Grade Softball Coach for the North Brandywine Middle School. Posted: 2/22/16. Salary: \$2,506.75 (Prorated). Effective: 3/29/2016. SP4: Staff.
- 8) Gross, Austin, Orchestra for the Coatesville Area School District. Posted: 3/10/2016. Salary: \$1,740 (Prorated). Effective: 1/27/2016. SP4: Staff.

**3. Leave(s) of Absence**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. CATA

- 1) Achuff, Carolyn, Teacher for the Coatesville Area High School 9/10 Center. Effective: 4/2/2016 – 6/10/2016.
- 2) Peter, Susan, Teacher for the King's Highway Elementary School. Effective: 3/30/2016 – 5/04/2016.

b. FEDERATION

- 1) Coover, Philip, Custodian at the King's Highway Elementary School. Effective: 2/16/2016 – 3/22/2016.
- 2) Prescott, Heather, 4.5 Hour Food Service Utility Worker for the South Brandywine Middle School. Effective: 2/8/2016-3/21/2016.

c. NON-CERTIFIED

- 1) Miller, Belinda, Dual Manager for the Coatesville Area High School 9/10 Center. Effective: 3/14/2016 – 3/30/2016.

4. **Tenure**

**RECOMMENDED MOTION:** That the Board of School Directors approve tenure for the following temporary professionals who have been certified by the District Superintendent as being eligible for the professional status. Each person shall be provided with a Professional Employee Contract per Section 1108 of the School Code.

Joanne Harris 8/22/16

C. (cont.)

**Human Resources Addendum**

5. **Resignations - Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. ADMINISTRATION

- 1) Fisher, Robert, Supervisor of High School Campus Administrators and Programming for Coatesville Area Senior High School. Letter Dated: 3/16/16. Reason: Retirement. Effective: 7/1/2016.

6. **New Appointments – Regular and Extra Duty**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following New Appointments – Regular and Extra Duty:

a. CATA

- 1) McHugh, Tammy, Special Education Teacher for the Reeceville Elementary School. Posted: 1/12/2016. Salary: \$45,833 (Prorated). Step: 3. Level: B. Years of Exp: 3. Temporary Professional Contract. BS – Human Development, Wheelock College. Certification: Special Education PK-8, Grades 4-8. Effective: TBD. SP4: Approved. Pending 168 Forms.
- 2) Miller, Daniel, Special Education Teacher for the South Brandywine Middle School. Posted: 12/16/2015. Salary: \$43,133 (Prorated). Step: 1. Level: B. Years of Exp: 0. Temporary Professional Contract. BS – Elementary Education and Special Education, Millersville University. Certification: Special Education PK-8, Grades PK-4. Effective: TBD. SP4: Approved. Pending 168 Forms.

**7. Voluntary Transfers**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Voluntary Transfer of:

a. ADMINISTRATION

- 1) Snyder, Michele, requested move from Principal for the South Brandywine Middle School to Principal for the Coatesville Area Senior High School. Posted: 1/13/2016. Salary: 126,000. Effective: 7/1/16.

**8. Volunteer Coaches**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following volunteer coaches:

Paul Hadzor - Track: SP4. Approved

**9. Medical Sabbatical**

**RECOMMENDED MOTION:** That the Board of School Directors approve the following medical sabbatical per school code due to illness:

a. CATA

- 1) DeNicola, Jennifer, Teacher for the Caln Elementary School. Effective: 3/23/16-11/29/2016.
- 2) Medical Sabbatical  
**RECOMMENDED MOTION:** That the Board of School Directors remove the request for medical sabbatical for Jennifer DeNicola.

Motion: Dean Snyder

Second: Ann Wuertz

Vote: 8-0-0

**D. Resolution to Display and Advertise the 2016-2017 Proposed Final Budget**

**RECOMMENDED MOTION:** That the Board of School Directors approve the resolution to display and advertise the 2016-2017 General Fund Proposed Final Budget.

Motion: Dean Snyder

Second: James Hills

Vote: 8-0-0

**E. Chester County Intermediate Unit Preschool License Agreement - Gordon**

**RECOMMENDED MOTION:** That the Board of School Directors approve the C.C.I.U. Preschool License Agreement at Gordon.

**F. Lindamood-Bell Learning Ability Evaluation Payment Agreement - Student #60000793**

**RECOMMENDED MOTION:** That the Board of School Directors approve the Learning Ability Evaluation Payment Agreement with Lindamood-Bell Learning Processes for student number 60000793.

**G. Facilities Management**

**RECOMMENDED MOTION:** That the Board of School Directors approve a contract with Nutrition, Inc. for facilities management subject to approval by General Counsel.

- H. 2016-2017 CASD School Calendar – Adoption**  
**RECOMMENDED MOTION:** That the Board of School Directors adopt the 2016-17 school calendar, as presented. (*Enclosure*)
- I. Johnson Controls Change Order Request – Benner Building**  
**RECOMMENDED MOTION:** That the Board of School Directors approve the Change Order request with Johnson Controls to repair the conduit wiring on the chiller at Benner in the amount of \$3,400.00.
- J. Victory Coaching**  
**RECOMMENDED MOTION:** That That the Board of School Directors approve the use of Scott Middle gymnasium by Victory Coaching on April 12<sup>th</sup> and April 19<sup>th</sup> 2016, and that Victory Coaching give a presentation at the April 27<sup>th</sup> School Board meeting regarding the discussed waiver.

### **PUBLIC COMMENT**

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

### **ADDITIONAL BOARD MEMBERS' REPORTS**

Congratulations and various reflections on the retirement of Robert Fisher.

### **INFORMATION ITEMS**

### **ADJOURNMENT**

This meeting was adjourned at 9:35 p.m. on a motion by Laurie Knecht and seconded by Stuart Deets.

Respectfully submitted,  
*Karen Jackson, Recording Secretary*

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Ronald G. Kabonick, School Board Secretary

*Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file or visit our website to view the video of this meeting.*